

DANIEL BAUGHMAN

Team Manager

Accomplished and forward-thinking professional with 20+ years of experience in multiple fields including drafting, graphic design, managing a team and more.

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Mooreville, IN



SKILLS

- Drafting & Design
- Leadership
- Teamwork
- Critical Thinking
- Time Management
- Problem Solving
- Effective Communication



EDUCATION

ASSOCIATES OF COMPUTER GRAPHICS TECHNOLOGY
I.U.P.U.I. (Now IU Indianapolis)
2000-2003

SECONDARY SCHOOL
Central Baptist High School
Hattiesburg, MS
1994-1998



LANGUAGES

- English (Fluent)
- French (Fluent)
- Spanish (Basic)



SOFTWARE

- AutoCAD (excellent)
- Inventor (proficient)
- Excel (excellent)
- Revit & Rhino 3D (moderate)
- Photoshop (excellent)
- MS Office Suite (proficient)
- Power Platform (moderate)
- EluCAD (excellent)
- Enroute (moderate)
- HTML + CSS + JS (moderate)
- Bluebeam Revu (proficient)



WORK EXPERIENCE



Department Manager

Linel, a division of Mestek

2018 - Present

Mooreville, IN

- Led multiple improvement projects that helped streamline processes, including:
 - ◆ The development of a cross-platform, cloud-based tablet app that drastically reduced paper usage, human error, and ensured everyone had access to the latest documentation.
 - ◆ Refreshed, optimized or improved several of the organization's spreadsheets to reduce data silos and / or add functionality.
- Handled the scheduling of all departmental tasks, assigning duties to team members based on their availability and skill levels.
- Reported on the status and progress of all ongoing projects to senior management and project managers.
- Checked and approved all new or re-tooled dies for geometric and dimensional tolerances.
- Continued the duties of Team Leader.



Team Leader

Linel, a division of Mestek

2009 - 2018

Mooreville, IN

- Checked approval drawings for completeness, accuracy and adherence to all available architectural and structural drawings provided.
- Checked approval drawings for coordination with all adjacent trades.
- Checked approval drawings for ways to reduce costs or improve final product, whether at time of fabrication or at time of installation.
- Checked shop releases for completeness, accuracy and feasibility of fabrication in shop.
- Checked shop releases against approved drawings and structural calculations to ensure compliance.
- Continued the duties of Drafter II



Drafter II

Linel, a division of Mestek

2005 - 2009

Mooreville, IN

- Developed a deeper understanding of all the systems.
- Assisted in designing new systems for custom projects and made design recommendations on new projects.



INTERESTS

- Traveling
- Music
- Photography
- Audio / Recording
- Arts & Museums
- Coding / Programming



FUN FACTS

- I lived in France for 16 years, from age 3 to 19.
- I play piano, guitar and bass (though not much in recent years)
- One of my favorite quotes is "Everything is figureoutable" (Marie Forleo), an attitude which I carry into both my personal and professional life.

»» Drafter I

Linel, a division of Mestek

2002 –2005

Mooresville, IN

- Learned about sloped glazing systems, panel systems and ornamental metal projects.
- Learned how to put together a set of shop drawings per the current drafting standards.
- Learned about all ancillary documentation needed for a project, such as Bill of Material, Glass Drawings, Shear Lists and Shop Releases.

»» Waiter

Olive Garden

2001 –2002

Indianapolis, IN

- Learned to take accurate orders, make recommendations, and answer questions about the restaurant's food menu and beverages.
- Strived to provide the most pleasant dining experience possible.

»» Computer Sales Associate

Best Buy

2000 –2001

Indianapolis, IN

- Helped customers find the right products to fit their needs.
- Sold protection plans.
- Helped stock shelves and manage inventory.
- Provided the best possible customer service to ensure a pleasant experience in the store.

»» Shop worker

Linel, a division of Mestek

1998 –2000

Mooresville, IN

- Worked in the packing department preparing materials for shipment, wrapping parts, building crates and logging everything on bundle tags.
- Operated a hydraulic shear, cutting sheet metal blanks to size based on a shear list.
- Fabricated aluminum framing extrusions using radial arm saws, hole punches, drill presses, table saws and more.



REFERENCES

Available upon request